

GUIDELINES FOR POSTER PRESENTATIONS

Posters will be on display for the duration of the meeting. All posters should be mounted by 10:00 in the morning on April 2, 2019.

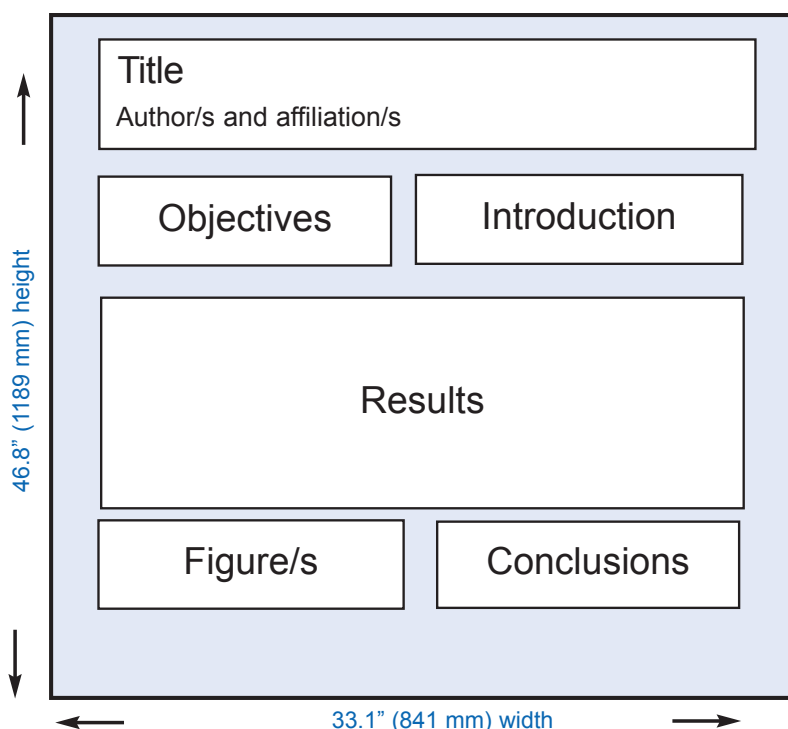
Presenters must be at their poster during the Poster Session they are scheduled for.

April 2, 2019 16:30-17:30: Poster Session around Cheese & Wine

April 3, 2019 16:00-17:00: Poster Session around Specialty Desserts

Poster format & content

- 1) All Posters have to be prepared in A0 format (841x1189 mm or 33.1 x 46.8 inches)
- 2) Please organize the content according to below graphic.
- 3) Font sizes
Title: min 2 cm / 0.8" (~ 58 points)
Paragraph: 1cm / 0.4" (~28 points)
- 4) When feasible, use graphs for demonstrating qualitative relationships, use tables for precise numerical values.



Get ready for presenting your Poster

- 1) Do not mail poster presentations in advance, they may not arrive in time or at the right place. **Bring your printed Posters** to the conference.
- 2) Please note that there will be **no audio-visual** equipment in the poster area. During the Poster session presenters will stand next to their poster to discuss with interested delegates.
- 3) Authors are responsible for the setup and the removal of their poster according to the following schedule:

Set-up:

Monday, April 1 15:30-19:30

Tuesday, April 2 08:30-10:00

Removal:

Thursday, April 4 13:30-18:00

- 4) **Materials for mounting** the posters will be provided by the conference. They will be available at the poster boards. Your poster number will be on the board where you have to hang your poster.
- 5) **Posters not removed** by Thursday, April 4, 2019 at 18:00 will be discarded. The IMRP Secretariat cannot accept liability for lost or damaged posters. The IMRP Secretariat will not mail posters to authors after the conference.

For questions, please contact:
IMRP 2019 Conference Secretariat
c/o IS Event Solutions
telephone: (450) 550-3488 x116
e-mail: leona@iseventsolutions.com